

## Information about the processing of personal data

In order to fulfill the information obligation incumbent on us as the Controller of your personal data within the meaning of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (hereinafter: "**GDPR**"), we hereby inform that:

1. The Controller of your personal data is the **Rafał Brzoska Foundation** with its registered office at ul. Fryderyka Joliot-Curie 28 lok. U2, 02-646 Warsaw, entered into the register of associations, other social and professional organizations, foundations and independent public health care facilities of the National Court Register kept by the District Court for the capital city of Warsaw in Warsaw, 13th Commercial Division of the National Court Register, under the KRS number: 0000972080, REGON: 522187187, nip: 5213970707 (hereinafter: "**Controller**" or "**Foundation**").
2. You can contact the Controller via traditional mail (correspondence address: ul. Fryderyka Joliot-Curie 28 lok. U2, 02-646 Warsaw), as well as via e-mail (email address: kontakt@rafalbrzoskafoundation.org), and by phone:600980802.
3. Our website (<https://brzoskafoundation.org/>) allows you to contact us via the form available in the "Contact" tab. Submitting an inquiry using the form requires providing contact details: name and email address. Of course, other types of personal data may be included in the content of the transmitted message.
4. You can also contact us by traditional mail sent to the address of the Foundation. In this case, we will receive your address details.
5. Messages sent to us using the contact form or traditional mail are understood as your consent to the processing of personal data contained in it by the Foundation and your address data - therefore, we can process them on the basis of art. 6 section 1 (a) of the GDPR. The data will also be processed by the Foundation in accordance with art. 6 section 1 (f) of the GDPR, in order to:
  - a. respond to the received message and for further communication, if necessary (data processing is in our and your legitimate interest – it allows communication between us),
  - b. adding your data to our contact database (it is in our legitimate interest to be able to contact people we have already met),
  - c. in the case of traditional correspondence – for the purposes of our documentation regarding sent and received mail (it is in our legitimate interest to document the receipt and dispatch of correspondence in accordance with internal office rules).
6. In connection with the processing of your personal data by the Controller for the above-mentioned purposes, they may be transferred to the Foundation's co-workers and entities providing legal, marketing, accounting, IT, postal, courier and other services to the Controller, to the extent that it will be necessary to handle the matter covered by the correspondence exchange.
7. Your personal data will not be transferred to entities from countries outside the European Union and the European Economic Area or to international organizations.

8. Your personal data will be stored for the period necessary to deal with the matter to which the correspondence exchange relates. Your contact details will remain stored in our contact database (in the case of traditional correspondence, also for the purposes of our records regarding sent and received mail), unless you request their deletion. In this case, we will delete your data immediately. However, we may continue to process your personal data if there is a legal basis for this resulting from the ongoing cooperation between us (in particular, from the concluded agreement) or for other reasons, which we will inform you about by means of a separate communication. The request to erase the data will also not affect the lawfulness of the data processing before the request is made.
9. In cases and to the extent specified by the provisions of the GDPR, you have the right to request from the Controller access to your personal data, their rectification, deletion or restriction of processing, the right to object to processing, as well as the right to transfer data.
10. If you find irregularities in connection with the processing of your personal data by the Controller, you have the right to lodge a complaint with the President of the Office for Personal Data Protection, whose contact details are available at: <https://uodo.gov.pl/pl/p/kontakt>.
11. The personal data covered by this information has been (will be) provided by you voluntarily. Their provision is not obligatory.